



## Royal Naval Amateur Radio Society

Hon. Secretary Joe Kirk G3ZDF 111 Stockbridge Road  
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### MINUTES

#### Committee Meeting Thursday 16<sup>th</sup> November 2017

#### HMS Collingwood

<b>Present:</b>	David Firth	2E0GLL	Chairman	
	Joe Kirk	G3ZDF	Secretary	
	Wally Walker	G4DIU	Area Rep Coordinator	By Skype
	Mick Puttick	G3LIK	Hon. Vice President	
	Doug Bowen	G0MIU	Commodities Manager	
	Steve Legg	M6WVV	Shack Manager	
<b>Apologies:</b>	Marc Litchman	G0TOC	Membership Manager	
	Adrian Mori	2E0JVM	Treasurer	
	Martin Longbottom	M0EHL	Co-opted serving member	

#### Tasks to be completed are underlined

The Meeting started at 19.17

#### 1. Chairman's opening remarks

- a. The Chairman welcomed everyone to the Meeting.

#### 2. Apologies for absence

- a. As above.

#### 3. Minutes of the last two meetings

- a. Minutes of 7 September proposed by Steve, seconded by Mick and agreed unanimously.
- b. Minutes of 2 November proposed by Doug, seconded by Steve and agreed unanimously.

#### 4. Matters arising

- a. Steps to get our message across to the Training Staff in Collingwood  
Chairman said he had spoken to the ex-officio and Wednesday lunchtime had been suggested. Free coffee and buns would also be a good draw. DONE
- b. Shack Manager was asked to get estimates for the refurbishment and decoration of the Shack  
The Chairman had been told that the relationship between Carillion-Amey who provide maintenance for the whole establishment and MOD was in serious difficulties and a new support organisation was likely. He had also been told that Building 512 of which we occupy a part was not a supported building for maintenance purposes. This should give us some flexibility in the internal work we plan to carry out ourselves. Contact with the Gosport Men's Shed had already been established. ONGOING
- c. Secretary to establish if we could get sponsorship for some or all of the cost of the refurbishment from a charity or from one of the suppliers  
Awaiting outcome of Item 4(b)

- d. Chairman, Treasurer and Secretary to sign the necessary insurance forms arising from the Insurance Act 2015 DONE

#### 5. Chairman's Report

- a. Chairman reported that the work involved with investigating and resolving the proposal to expel Phil G1LKJ and the consequential issues had taken most of the time since the last meetings.
- b. Dave G4JBE, Colin GM6HGW and Bill G3TZM had resigned from the RNARS because they were not happy with how the proposal to expel G1LKJ had been handled.
- c. The new MFJ patch panels had been installed in the Shack, one at each end of the operating bays.

#### 6. Secretary's Report

- a. Secretary said that like the Chairman most of his time over the preceding 2 months had been taken up with administration of events around G1LKJ's proposed expulsion.
- b. He said he would be contacting Dave G4JBE and Colin GM6HGW to remind them of their obligation to delete any RNARS membership details in accordance with the Data Protection Act.
- c. The WO & SRs Mess in Collingwood has been booked for 13<sup>th</sup> October 2018 for the 2018 AGM.
- d. Thanks to an offer from Ian 2E0IHH we are looking into the possibility of installing a WSPR transmitter in the HQ Shack. We are also looking at the possibility of installing an SDR receiver similar to the ones that can be heard on [sdr.hu](http://sdr.hu). The facilities would be something like the Hack Green SDR but limited to just 4 connections at any one time.

#### 7. Membership Secretary's Report

- a. Secretary reported that Marc had been in and out of hospital and this had impacted on membership administration.
- b. He also said that based on the printing of labels and despatch of Newsletters electronically membership stood at 587.

#### 8. Treasurer's Report

- a. No report.

#### 9. Social Media Policies

- a. **Proposal for the adoption of the RN Social Media Policy for all our media outlets.**

Chairman said that the RN has a social media policy and guidance notes. Draft copies of these are attached to the Minutes.

He said we were investigating whether we should adopt the RN logo and what the costs of falling into line with them would be.

Recent events had shown how exposed we were in this area.

- b. **Proposal to have RNARS Facebook Group officially recognised**  
Chairman said we needed to protect our identity (brand name) and to make sure it was not hijacked or abused. We should aim to keep our media presence consistent. When the proposed Social Media Policies are confirmed then the owners of the Facebook Group will be invited to comply with them.

- c. **Any social medium, channel or communication medium that officially or unofficially represents the RNARS or has RNARS in its name and any persons that posted or posts thereto should be subject to the rules and policies of the RNARS as agreed in advance by the Committee.**

Will be covered by the Social Media Policy.

We should ensure that anyone joining any of the RNARS branded Groups agrees to abide by the policies of the RNARS.

- d. **Any channel or medium that had postings from members should have a caveat ‘that the views expressed here do not necessarily represent those of the RNARS’.**

Agreed unanimously

- e. The discussion on these topics suggested that the Society will need to consider the appointment of Social Media Manager who would be responsible for looking after all aspects of the social media policy.
- f. It was also pointed out that we should have a more secure access method for documents on the website which reflected a member’s current membership status. Web manager to investigate.
- g. Copies of all the social media policies are also available on our website <http://www.rnars.org.uk/Policies.html>

#### **10. Promulgate changes to admission to membership of the Society in accordance with the proposal accepted at the AGM for free membership for under 25s**

Proposal to be included in the next Newsletter.

#### **11. Recruitment of:**

- a. New Newsletter Editor
- b. New Committee members
- c. The vacancies will be posted on the website and in all communication channels. In addition members may be canvassed individually to see if they would be prepared to take on the post of Editor and/or join the Committee.

#### **12. Managers’ reports**

- a. Shack Manager  
Steve is looking for volunteers for an Aerial Day on 10 December at 10.00 to check out existing aerals and replace the existing G5RV with the new one that Ian 2E0IHH obtained. Names to Steve or Joe  
He thanked Ian for the work he had done in the Shack.
- b. QSL Manager  
No report
- c. Data Comms  
Dave G4JBE resigned from the RNARS and he closed the Yahoo Group as no one came forward to take it over from him.
- d. Web Site  
Site continues to operate and is updated regularly.
- e. Area Rep Coordinator  
Wally said he had nothing to report.  
Joe asked if Phil G1LKJ could continue to represent the Society at Rallies. After a discussion the matter was put to a vote, 4 in favour and 1 against and it was therefore agreed that he could continue to represent the RNARS at rallies.  
Joe reported that he had signed 2 new members at the Kempton Park Rally.
- f. Newsletter Editor  
Colin GM6HGW resigned from the RNARS and the Society is therefore looking for a volunteer to take over as Editor. Names please to Secretary.
- g. Commodities Manager  
Doug reported that sales of commodities were up, £100 since the AGM and £44 of orders taken by Joe at Kempton Park.

**13. Date of next Meeting**

8<sup>th</sup> February 2018 at 19.00

The Meeting closed at 20.48.